

# Azelin Court RTM Company Ltd

Queens House, College Court, Swindon SN1 1PZ

## Directors meeting 12<sup>th</sup> March 2008 at 7.00pm

### Attendees:

Nick Fisher  
Gary Sumner  
John Morris

### Apologies

### None

1. The minutes of the previous meeting were read and agreed as an accurate record of the meeting.
2. Gardening Contract  
Stratton Garden Contractors have advised that their charges will rise from £2,376 to £2,436 from April 2008. The directors agreed to accept the quotation.
3. Quotes for paving, etc.  
A detailed quotation for repairs to paving, ducting, bollard light, vandal proof enclosures was reviewed from Steven Keene. The directors agreed to accept the quote.
4. Debtors  
No. 8 - £79.31  
No. 16 - £615.00  
No. 25 - £96.00
5. Mark Jones  
It was agreed that a summons should be issued to recover this debt.
6. Identification of Insurance Claims made in 2007  
8/7            No. 31            Kitchen and Bathroom  
19/7          No. 9             Shower Room   £900 - £200 = £700  
20/7          No. 8             Kitchen Floor
7. Quote for Building Insurance Renewal

Three quotes had been obtained for the buildings insurance renewal.

Premium	Excess General	Excess Water	Excess Subsidence
£2,100.83	£100.00	£250.00	£1,000
£1,982.10	£500.00	£500.00	£1,000
£1,917.91	£200.00	£750.00	£1,000
The existing premium is:-			
£1,826.84	£200	£200	£1,000

It was agreed that the lowest quote should be accepted.

### 8. AOB

There being no further business the meeting closed at 8.30pm